



**14<sup>th</sup> National Conference**  
On  
**“Value Driven & Techno- Powered Governance in Science, Socioeconomic & Management”**  
**26<sup>th</sup> October, 2024**

**Guidelines to Authors**

- ✓ The total number of authors for each paper should not be more than three.
- ✓ Name and address of the department or institution to which the author's work should be attributed must be mentioned.
- ✓ Email address is compulsory for the corresponding author.
- ✓ Each author should be registered separately.
- ✓ The paper should be in standard format viz. Sections of Paper
  - Abstract [200-250 Words Maximum/ Include at least five key words or phrases separated by commas.]
  - Introduction
  - Theoretical Background
  - Research Methodology
  - Data Analysis
  - Results & Discussion
  - Conclusion
  - References [APA Style]
- ✓ Format the page as 2 Columns
- ✓ Column Width:8.27”cm Column Height: 11.69” cm
- ✓ The page margin should be Top 1” Bottom 1”Left 1.5” Right 1”
- ✓ Line Spacing should be 1.5
- ✓ Title Font Size: 16 [Capitalize Each Word]
- ✓ Font Size for the Body paragraph headings must be 10 point and main text should be 9 point font.
- ✓ Font: Times New Roman

- ✓ The font size for the authors should be 11 point and author affiliations shall be in 8 point.
- ✓ All title and author details must be in single-column format and must be centered.
- ✓ Every word in a title must be capitalized except for short minor words such as “a”, “an”, “and”, “as”, “at”, “by”, “for”, “from”, “if”, “in”, “into”, “on”, “or”, “of”, “the”, “to”, “with”.
- ✓ Figures and tables must be centered in the column.
- ✓ Large figures and tables may span across both columns.
- ✓ Any table or figure that takes up more than 1 column width must be positioned either at the top or at the bottom of the page.
- ✓ Tables must be numbered using uppercase Roman numerals.
- ✓ Table captions must be centred and in 8 point Regular font with Small Caps.
- ✓ Every word in a table caption must be capitalized except for short minor words.
- ✓ Page numbers, headers and footers must not be used.
- ✓ Spelling may follow British or American usage, but not a mixture of the two.
- ✓ Please note that the qualifications of the authors will not be included in the published paper and should not be listed anywhere on the manuscript.
- ✓ There should be no mention of the institution where the work was carried out.
- ✓ All section headings must be numbered except for References.